

TALLY PAGE

Set-Ups, Note Cards, Prints, Shipping & Handling, Return Insurance, Sales Tax

RE-WRITE YOUR "BOX" TOTALS FROM THE PRODUCT ORDER BLANK PAGES TO THE CORRESPONDING BOXES BELOW

PRODUCT TOTALS FROM PAGE 1, 2 & 3 OF THE ORDER FORMS GO HERE	SINGLE NOTE CARDS - (LOOSE OR IN SEAL BAGS):	BOX 1	
	BOXED SAME IMAGE NOTE CARDS:	BOX 2	
	BOXED ASSORTED IMAGE NOTE CARDS:	BOX 3	
	PRINTS - MATTE OR WATERCOLOR PAPER:	BOX 4	
	PRINTS - ON CANVAS:	BOX 5	

TOTAL 8 BOXES ABOVE ... **SUB-TOTAL #1:**

RE-WRITE your "BOX" totals from the "SUBMITTING your ART - Setup Fees - PAGE 1" to the CORRESPONDING BOXES

SET-UP FEES FROM PAGE 1 OF THE ART SUBMISSION FORM GO HERE	SET UP FEES FOR NOTE CARDS:	BOX A	
	SET UP FEES FOR PRINTS:	BOX B	

NOW, ADD TOGETHER, **SUB-TOTAL #1 ... AND ... THE DOLLAR TOTALS IN BOXES A, B** -- THEN WRITE THIS NEW SUB-TOTAL HERE. **SUB-TOTAL #2:**

Louisiana Residents Only add 8% **SALES TAX (Based on Sub-Total #2 immediately above):**

USE CHART on this page (**BELOW LEFT CORNER**) to CALCULATE the SHIPPING & HANDLING for your ORDER -- BASED ON **SUB-TOTAL #1 ABOVE** -- & PLACE APPROPRIATE AMOUNT HERE: **SHIPPING & HANDLING:**

If you submitted original art--to cover the cost of return shipping & handling on that art--please write in Box E the amount of **\$15.00**. If you sent a CD, slide, negative or photograph...if your art was submitted by Internet, place nothing in this box. There is no shipping & handling on the mailing of proofs alone. **BOX C**

INSURANCE FOR RETURNING ORIGINAL ART: (Optional but Recommended) -- **RATES:** Up to **\$200** costs **\$3.20**. Up to **\$500** costs **\$6.20**. Up to **\$1,000** costs **\$11.20**. Write the amount you wish in Box F: **BOX D**

Promotional Code: If you possess a coupon with a promotional code on it, please write that code in this blank: _____. Place the discount amount in **BOX G** and subtract that amount when totaling. **BOX E**

For your Grand total -- **ADD TOGETHER SUB-TOTAL #2, ... & ... LA Sales Tax** (If applicable) ... & ... **SHIPPING & HANDLING ... & ... BOXES C, D & E** (If applicable). NOW, WRITE THAT NUMBER HERE. **GRAND TOTAL:**

If you have a date by which you **MUST ABSOLUTELY** receive your completed order, please put that date in the box to the right. You may wish to phone us to insure that we can accommodate your needs.

SHIPPING via UPS Ground Use "SUB TOTAL #1" amount:

\$ 0.00 to \$25.00 = \$ 10.75	\$350.01 to \$375.00 = \$32.25
\$25.01 to \$75.00 = \$ 13.25	\$375.01 to \$400.00 = \$33.75
\$75.01 to \$100.00 = \$15.75	\$400.01 to \$425.00 = \$35.25
\$100.01 to \$125.00 = \$17.25	\$425.01 to \$450.00 = \$36.75
\$125.01 to \$150.00 = \$18.75	\$450.01 to \$475.00 = \$38.25
\$150.01 to \$175.00 = \$20.25	\$475.01 to \$500.00 = \$39.75
\$175.01 to \$200.00 = \$21.75	\$500.01 & ABOVE = \$45.00 FLAT RATE
\$200.01 to \$225.00 = \$23.25	
\$225.01 to \$250.00 = \$24.75	
\$250.01 to \$275.00 = \$26.25	
\$275.01 to \$300.00 = \$27.75	
\$300.01 to \$325.00 = \$29.25	
\$325.01 to \$350.00 = \$30.75	

PRINTS LARGER THAN 24X36 WILL HAVE TO BE PICKED UP AT OUR PRESIDENT ST. GALLERY. SHIPPING COST, HANDLING & PACKAGING CONSIDERATIONS MAKE MAILING PROHIBITIVE.

PLEASE MAIL ALL FORMS & ARTWORK TO:

**Color Simulation Service
719 President St.
Thibodaux, LA 70301**

QUESTIONS?

1-800-510-5235
985-449-1795
888-449-4485 (Fax)

cssadmin@bellsouth.net

PERSONAL / CONTACT INFORMATION

NAME:

FIRST

LAST

GALLERY / STUDIO / COMPANY NAME

PHONE NUMBER

ADDRESS:

PO BOX OR STREET ADDRESS

APT. OR STE. NUMBER

CITY, STATE, ZIP CODE

Numbers with
Area Code:

HOME PHONE

WORK PHONE

CELL PHONE

E-MAIL / I-NET:

EMAIL ADDRESS

INTERNET WEBSITE ADDRESS

SHIPPING ADDRESS: WE DO NOT SHIP TO PO BOXES

If same as personal information check here: _____

If different from Personal Information, Complete below :

NAME:

FIRST

LAST

GALLERY / STUDIO NAME

STREET ADDRESS

APT. OR STE. NUMBER

CITY, STATE, ZIP CODE

PAYMENT INFORMATION

I AM PAYING BY: (Please check one) Cash _____ Check/Money Order _____ Credit/Debit Card _____

CREDIT/DEBIT CARD INFORMATION : Visa _____ MC _____ DIS _____ AMEX _____

CARD NUMBER: _____ EXP DATE: _____

Security Code: _____ [3 numbers back of card for VISA, MC, DIS ... 4 numbers front of card AMEX]

NOTE: Charges will appear on Credit or Debit Card monthly statement as: CSS, INC or Color , 1-800-510-5235

ABBREVIATION FOR: Color-Simulation-Service, Inc.

PRINT name as it appears on the card.

Cardholder's *Signature*

COPYRIGHT OWNERSHIP AFFIDAVIT

My signature below indicates that the art work I am submitting to Color Simulation Service is: 1) my own original work, 2) I own the copyright to someone else's work by virtue of inheritance or outright purchase of the copyrights (mere ownership of a painting does not give you copyrights), 3) I have written permission of the original copyright holder to have reproductions made. I authorize CSS, Inc. to proof and print orders from said images. I assume any and all legal responsibility and financial responsibility for any and all issues related to, and arising from questions of violation(s) of or infringements on copyright(s) and privileges of any and all copyright holders. CSS, Inc reserves the right to: 1) demand proof of copyright privileges in questionable cases, 2) to refuse any images for which a convincing case for copyright ownership or privilege cannot be sufficiently established.

TODAY'S DATE: _____

Signature of Copyright Holder

SIGNATURE POSITIVELY REQUIRED IN ORDER TO PROCESS YOUR ORDER...NO EXCEPTIONS...THANKS